



UNITED STATES MARINE CORPS

HEADQUARTERS
U. S. MARINE CORPS FORCES CENTRAL COMMAND
7115 SOUTH BOUNDARY BOULEVARD
MACDILL AIR FORCE BASE, FLORIDA 33621-5101

IN REPLY REFER TO:
1400.1
SEA
8 May 06

MEMORANDUM

From: Senior Enlisted Advisor, Marine Corps Forces Central Command
To: Distribution List

Subj: MARINE CORPS FORCES CENTRAL COMMAND NON-COMMISSIONED OFFICER/
MARINE OF THE QUARTER PERSONNEL RECOGNITION PROGRAM (SHORT
TITLE: MARCENT NCO/M-Q PROGRAM)

Ref: (a) COMUSMARCENTO 1400.1 dtd 8 May 2006

1. Per the reference, the MARCENT Non-Commissioned Officer and Marine of the Quarter Board for the 1st quarter of 2006 will be held at MARCENT Headquarters at 1300 on Thursday, 25 May 2006 in the MARCENT Executive Conference.

2. Nomination packages must be turned into this headquarters not later than 1300 on Tuesday, 23 May 2006 in the format outlined in the reference.

a. Packages may be submitted in hard copy to the Senior Enlisted Advisor by the suspense date set above.

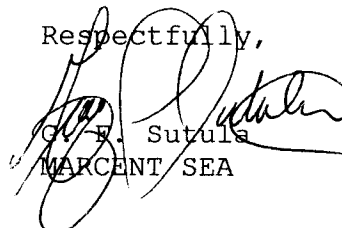
b. Nomination packages may also be scanned and saved as one (1) .pdf file using the most recent version of Adobe Acrobat Reader, and submitted to the Senior Enlisted Advisor by the suspense date set above via e-mail to the MARCENT SEA at marcentsea@marcent.usmc.mil.

3. All nomination packages must include a digital photograph of the nominee, uncovered and without the blouse, in the Marine Corps Desert MARPAT or MCCU. Photographs not taken with a digital camera will be scanned-in and sent as a separate e-mail attachment, but included in the same e-mail along with the nomination .pdf file.

4. Ensure that all correspondence, including certified true copies are signed before scanning.

5. POC is MGySgt G.F. Sutula @ (813) 827-7074, DSN: 651 or email at sutulagf@marcent.usmc.mil

Respectfully,


G.F. Sutula
MARCENT SEA